



EXECUTIVE SUMMARY

Recommendation that the Broward College District Board of Trustees authorize the standard agreement (blanket purchase order) with Healthcare Environmental Services LLC for Biomedical Waste Collection and Disposal Service Collegewide during FY2024-2025. Fiscal Impact: Estimated \$10,000.00

Presenter(s): Deborah Czubkowski, VP Facilities Management

What is the purpose of this contract and why is it needed? The purpose of this contract is for bio-hazardous waste pickup and disposal service in science laboratories Collegewide for FY2024-2025.

What procurement process or bid waiver was used and why? Small purchase for Category One (\$0.00 - \$10,000) per College Procedure A6Hx2-6.34 was used, where there is no formal or informal competitive requirements for goods and services acquired by the College at this dollar threshold. One quote was obtained to identify the best value for the required commodity or service.

Is this a budgeted expenditure from the budget established at the last June Board of Trustees meeting? Yes, June 2024 approved budget.

What fund, cost center and line item(s) were used? Funds available in FD100, CC0037, (GLC 64500).

Has Broward College used this vendor before for these products or services? Yes.

Was the product or service acceptable in the past? Yes.

Was there a return on investment anticipated when entering this contract? No.

Was that return on investment not met, met, or exceeded and how? Not Applicable.

Does this directly or indirectly feed one of the Social Enterprise tactics and how? Not Applicable.

Did the vendor amend Broward College's legal terms and conditions [to be answered by the Legal Office] if the College's standard contract was used and was this acceptable to the Legal Office?

The General Counsel's office has reviewed the agreement and any deviation to the College's standard terms has been deemed acceptable.

FISCAL IMPACT:

Description: Estimated \$10,000.00 Worktags: CC0037, BU201, FD100, PG000221

06/11/24

CC0037 · Building Maintenance

(\$10,000.00)

Donald Astrab

Donald Astrab, VP, Academic Operations, Analytics, & Comm





















10/1/2024

APPROVAL PATH: 12158 Healthcare Environmental Services LLC - Biomedical Waste Collection and Disposal Services

 **Workflow**

 Edit View

 Add Work Item

Stage	Reviewer	Description	Due Date	Status	
1	Deborah Czubkowski	VP, Facilities Management		 Completed	
2	Donald Astrab	Chief Operating Officer		 Completed	
3	Natalia Triana-Aristizabal	Contracts Coordinator		 Completed	
4	Orlando Aponte	Procurement Approval		 Completed	
5	Rabia Azhar	CFO Review		 Completed	
5	Christine Sims	Budget Departmental Review		 Completed	
5	Legal Services Review Group	Review and Approval for Form and		 Completed	
6	Board Clerk	Agenda Preparation		 Completed	
7	District Board of Trustees	Meeting	11/12/24 11:00 AM	 Pending	
8	Electronic Signature(s)	Signatures obtained via DocuSig 		 Pending	
9	Natalia Triana-Aristizabal	Contracts Coordinator		 Pending	



Purchase Order
Statement of Work
Exhibit "A"

Description of Services:

Healthcare Environmental Services (HES) will provide the collection, transportation, and disposal of all Biohazardous Medical Waste generated collegewide according to the standards set and adopted by the Occupational Safety and Health Administration (OSHA). We will provide all the appropriate documentation to laboratory personnel at each site during pick up and manage the required reporting of the disposal to the respective government agencies. We will provide the Biohazardous Medical Waste pick up service on a weekly basis to each site collegewide.

Examples of Biohazardous Medical Waste include:

- Organisms and viruses that can infect humans, animals, or plants.
- Toxins, allergens, and venoms.
- Sharps.
- Blood and bodily fluids that contain blood.
- Human and animal tissues.

OSHA Disposal Standards followed:

- Containers must be accessible and maintained upright.
- Containers must be closable, puncture-resistant, and leak-proof.
- Containers must not be overfilled.
- Containers must be labeled or color-coded.
- Containers must be red or labeled with the universal biohazard symbol.

Total Consideration Payable for the Services:

Compensation is dependent on the cost of service but will not exceed \$10,000.00 under the terms of this agreement. It shall be paid to Healthcare Environmental Services